

To:

From:

Re: MArtap Training Course

Date:

On (list date and time), we will be hosting a MArtap Driver Training Course. List the course and description of the course.

Jack Mastrangelo, MArtap trainer will be teaching the course. Other agencies and COA's, with drivers, are invited to attend this course here (list your facility address) center. Please use the attached form to register. (OPTIONAL) For your attendees convenience we will offer lunch for an optional \$5.00 fee, to be served during the lunch break.

MArtap is the acronym for Massachusetts (MA) Rural Transit Assistance Program (rtap). This program is a federally-funded, state-administered program that offers training, education and other benefits to public transportation providers in the Commonwealth of Massachusetts.

There is no fee to attend this course, however, space is limited. Please sign up asap in order to reserve a place for your van driver to attend this invaluable course.

For a complete description of the MArtap training courses, please visit www.martap.org.